

CCM RECRUITMENT INTERNATIONAL

SKILLS CHECKLIST FOR DAY PROCEDURE CENTRE

NAME OF APPLICANT: _____ DATE: _____

<p>HOW TO COMPLETE THIS FORM:</p> <p>A thorough evaluation of your skill level in various specialty areas will enable us to locate assignments that are suitable to your skills and the needs of our patients. Please place an "X" in the box that most accurately describes your level of expertise for the skills listed.</p>	<p>LEVELS OF PROFICIENCY:</p> <p>A = Perform Well (as least one year of current experience, very comfortable performing without supervision). B = Limited Experience (six months to one year of experience, would require some assistance). C = Perform Infrequently (less than three months of experience, need more experience and practice, assistance required). D = No Experience (have never performed this task, willing to learn).</p>
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SKILL	A	B	C	D	COMMENTS (IF ANY)
MEDICATION ADMINISTRATION:					
Intramuscular (I.M.)					
Per Os (P.O.)					
Intradermal (I.D.)					
Subcutaneous (S.C.)					
Inhalation					
Nasogastric					
Medication Teaching					
Medication calculations					
MEDICATION/I.V. THERAPY					
Central line management					
I.V. Pumps					
I.V. Cannulation					
Adult					
Pediatric					
Venipuncture					
Administration of blood and blood products					
INFECTION CONTROL:					
Universal Precautions					
Isolation Techniques (TB, MRSA, etc)					
SPECIMEN COLLECTION:					
Blood					
Urine (including catheter insertion)					
Stool					
Sputum					
Dextrostix					
Multistix					
Glucometer Testing					
Hemoccult					
Cultures					
Human tissue e.g. liver, muscle					
ASSISTING WITH:					
Fine Needle Aspiration					
Liver Biopsy:					
Adult					
Child					
Bone Marrow Biopsy					
Bone Marrow Aspiration					
Lumbar Puncture:					

SKILL	A	B	C	D	COMMENTS (IF ANY)
Adult					
Child					
Tracheal Aspirate					
Skin Biopsy					
Muscle Biopsy					
Nerve Biopsy					
Oxygen Administration: Nasal/Mask/Trach					
Spirometry					
Inhalation Therapy					
Tracheostomy Care					
Peak Flow Meters					
Suctioning					
Nasogastric tube insertion					
SURGICAL:					
Wound Dressings					
Irrigations					
Suture Removal					
Staple Removal					
Stoma Care					
Post op care e.g.					
Laposcopic procedures					
A.V. Fistula					
SEDATION					
Monitoring and recovery of patients after conscious sedation					
CHEMOTHERAPY:					
Porta Cath Management					
Central Line Management					
Chemotherapy Administration					
Chemotherapy Spill Management					
Biological Response Modifiers					
PEDIATRICS:					
Basic Physical Assessment					
Nasogastric Tubes - Insertion/Feeding					
CLINIC EXPERIENCE:					
Chart Review					
Knowledge of Hospital Computer Systems					
Lab Order Entry					
Other Applications					
Lab Value Assessment					

Signature of the Applicant: _____

Date: _____